

# Ravensong Waterdancers

Box 498, Qualicum Beach, BC V9K 1T1

Monthly Meeting Minutes

Monday, November 19th, 2018, 7 pm

249 Hirst Ave W, Inclusion Parksville Society Boardroom, Parksville



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**Present:** *Jessica Nemlander, Michelle Thorburn, Adam Waldie, Heather Mahony, Amber Nicol, Nicole Backe, Carol McFayden, Becky Baldwin*

**Regrets:** *Lisa Spaven, Deborah Provenchor, Tammy Brown and Tabitha Miner*

Call to Order: 7:05 pm

**MOVE to approve amended agenda, as amended (Michelle, Seconded Nicole)**

added under new business - athletes attending non-club sanctioned events/meets  
added under old business - figure stands

**MOVE to approve the October 15th, 2018 Directors Minutes as circulated. (Nicole, Seconded Heather)**

## FINANCIAL REPORT

See Oct2018FinancialReport.pdf

**MOVE to accept the October Balance Sheet showing \$18 182.57 in General and \$5 056.16 in Gaming, and the Financial Report as presented. (Heather, Adam)**

- a) WorkSafe BC has sent the payroll reports, and we are required to submit back payments to 2015 for a total of \$1084.00. We anticipate we will also have to pay a penalty but have not yet received word.

**MOVE to increase the operating budget for CRA and WSBC expenses to \$3000. (Becky, seconded Adam)**

- b) Equipment

To accommodate the purchase of suits and clothing, this line item needs to increase to reflect current club purchasing

**MOVE to increase the operating budget for Equipment expenses to \$2500 (Amber, second Nicole)**

## **HEAD COACH REPORT**

See Oct2018HeadCoachReport.pdf

Jean Peters will be a long meet as LTADs will be included. Anticipate 3 full days.

Regional coach outreach, Carol will discuss with Lisa to determine best use of this coaching opportunity, BC Synchro will cover the costs.

**ACTION:** Carol to email Head Coach report to Amber.

**ACTION:** Add Debbie to our Club Bulletin board, and a group photo of all our Jr Coaches (not enough room to highlight all jr coaches individually)

**ACTION:** Update the Club Bulletin board in the coming months

## **PRESIDENT'S REPORT**

See Oct2018PresReport.pdf

**ACTION:** Jessica to send out a questionnaire regarding the athlete mini conference

**ACTION:** Thank you to RipTide Graphics for their generosity with respect to our Club Uniforms, and add their photo/information to our website as thanks

## **FUNDRAISING REPORT**

- Purdy's went well, raised over \$6000
- Swimmer statements will be emailed out in December
- Getting more Save On cards for athletes to purchase
- few QF still left
- Looking to have outstanding fundraising cheques remitted
- Bottle drive dates, 2 in the New Year

**ACTION:** Adam to find out the dates for the bottle drives

## **OLD BUSINESS**

- a) Coach Documentation - updated
- b) Minute Binder - done, need a minute binder donated

**ACTION:** Jessica to look for a binder

- c) Policy Update

Next set of policies to work on Fundraising Policy, Competitive Program Policy, Recreational Program Policy

**ACTION:** Heather to create a draft of each of these for the board to review

- d) Club Mail Key

**ACTION:** Jessica to look into getting an extra key made

- e) Grant Update - email sent to Lioness Club, no response yet
- f) Website Update - slowly being updated
- g) Figure Stands - have been well received

#### **NEW BUSINESS**

- a) Watershow

The program is completed, Carol to send to Becky for printing/formatting

ACTION: Becky/Carol to ensure that Adam is added to the program as the M/C

ACTION: Jessica to email Alicia to ensure she purchases the desserts for the Social at Thrifty's as per our grant requirements

- b) Athletes attending non Club sanctioned events

Discussion about those athletes that wish to attend training meets the whole club is not participating in and the Club's responsibility.

**Move to expect athletes attending non-sanctioned club events to pay any fees incurred out of pocket, this is not considered a club expense" (Heather, second Becky)**

- c) Next Meeting: Monday January 14th, 7 pm, tentatively looking at QF Boardroom or Michelle's house

Meeting adjourned: 8:10 pm