



ANNUAL GENERAL MEETING MINUTES

Monday October 17, 2022

Via Zoom

Members Present: Jessica Nemlander, Julie Bichel, Carol MacFayden, Tabitha Miner, Marah Carnes, Amanda Sapieha.

Regrets: Lisa Spaven, Becky Baldwin, Erin Bailey.

Meeting called to order 7:05

1. MOTION to approve the agenda, as presented.

MOVED: Carol, Julie (second).

2. MOTION to approve the October 18, 2021 AGM Minutes, as presented.

MOVED: Julie, Carol (second).

3. Annual Financial Report: Julie Bichel

See 21-22 RSWD financial report.pdf

NOTED: Annual Financial Report received, but has an error which needs to be updated before it can be passed/approved (the balances in the “gaming” and “other” account were switched). Amounts and other info is correct.

Training costs and fundraising costs were different than past years, but this is due to lower enrollment as a result of covid.

ACTION: Move approval to next meeting once report has been corrected.

ACTION: Julie - To seek quotes from different accountants (due to multiple past errors and high cost [also we appear to be being charged for items that are supplied by Julie]). Must be an accountant, not a bookkeeper due to requiring an annual report.

4. Head Coach Report, <Head Coach name>

See 2022_AGMHeadCoachReport.pdf

ACTION: Lisa - to request quotes from flexibility coaches for 6 swimmers.

NOTED: Not able to do a proper Winter Water Show this season, Dec 9-11 swim meet interferes. Possible to do AquaGo! testing on the 13th and a combined Bring-A-Friend / AquaGo! (only) performance on the 15th.

5. Presentation of 2022-2023 Fee Schedule and Fundraising Quotas: Jessica Nemlander

Program	Registration Fee	Monthly Fee	Fundraising Quota
AquaGo!	\$50.00 (per <i>season</i> not session)	\$85.00	\$50.00 (per session)
Limited Competitive (Team)	\$70.00	\$125.00	\$150.00
Masters (no Sunday Practice)	\$70.00	\$85.00	\$100.00
Masters (with Sunday Practice)	\$70.00	\$115.00	\$150.00
Competitive (Team)	\$160.00	\$165.00	\$300.00
Competitive (Solo/Duets)	n/a	\$30.00 /\$50.00	\$75.00

Families with more than one swimmer in the club will have a fundraising quota of only ½ of the second swimmer with the smaller fundraising amount.

MOTION to approve the 2022-2023 Fee Schedule as presented.

MOVED: Julie, Carol (second).

6. Draft Operating Budget

See RWD Budget 2022_23.pdf

MOTION to approve the 2022-2023 Draft Operating Budget as presented.

MOVED: Marah, Amanda (second).

NOTED: Meet fees & coach fees higher than last year. RDN application grant sent in which could be used to cover loss in the budget (which might free us up to do 2 AquaGo! classes in the winter). Jessica applied to the Rally Together grant on the Via Sport Page. \$5000.00 - \$15,000.00 available to grow our membership (specifically to loss due to Covid shut-down). If we can get the grant it could be applied to: Spring/summer camps, sandwich boards, advertising. There may be other grants on the site as well to investigate. Jessica did some research on 25, 000 mailouts for our area (costs \$11,000) includes printing, etc. Could use this grant to pay for it.

7. Election of Board of Directors

Position	Name
President	Jessica Nemlander
Vice President	
Treasurer	Julie Bichel
Secretary/Website	Becky Baldwin
Directors-at-Large	Sydney Waldie Amanda Sapielha Christine Schram Erin Bailey

MOTION to accept the Board of Directors as presented at the AGM

MOVED: Marah, Julie (second).

ACTION: Jessica - Draft an email to send out to club members that we still have positions to fill.

NOTE: Due to declining volunteers, floating the idea of hiring a club manager, possible \$300-400/month paid salary, will have to start preparing ideas/notes.

Other Volunteer Positions

Fundraiser Co-ordinator: currently vacant

NOTE: Christine started the Purdy’s fundraiser (email to come shortly). We also have SaveOn, QF, and Thrifty’s cards, no Panago yet.

Social Co-ordinator: Erin Bailey

Registrar: Carol MacFayden

8. Changing of Signing Authority

MOTION to keep signing authority for the Ravensong Waterdancers Synchro Club to the following people: Julie Bichel, Becky Baldwin, Christine Schram.

Michelle Thorburn **will be removed from signing authority.**

MOVED: Marah, Julie (second).

NOTE: Marah to get documentation for updating signing paperwork.

This motion means that the signing list for **Account #100022294365** called **General** will be Julie Bichel, Becky Baldwin, Christine Schram, and the signing list for **Account #100022294373** called **Gaming** will be Julie Bichel, Becky Baldwin, Christine Schram.

The minutes will be signed and taken to the bank to initiate the paperwork necessary to change signing authority on these accounts.

Name: _____

Name: _____

Date: _____

Date: _____

9. Set Date for next meeting: Nov 7th 7:00pm. **ACTION: Becky** - to set-up next zoom meeting.

Meeting Adjourned: 7:54pm