



ANNUAL GENERAL MEETING MINUTES

Wednesday May 3, 2023

Via Zoom

Members Present: *Becky Baldwin, Jessica Nemlander, Carol MacFayden, Lisa Spaven, Mark Beuerman, Julie Bichel, Erin Bailey.*

Meeting called to order 7:05

1. Review and discuss agenda as presented.

- a. No issues or changes

2. Review and accept the October 17, 2022 AGM Minutes, as presented.

- b. No issues or changes

3. President's Report: Jessica Nemlander

See 05-03-23_PresidentReportAGM.pdf

ACTION: **Jessica** will follow through with the grant funding plan, and will continue to look over and update the club policies, guidebooks and codes of conduct over the summer.

4. Annual Financial Report: Julie Bichel

MOTION: Julie nominates - Wilson & Associates to do the Annual Financial Report.

MOVED: Unanimous

NOTED: Because the fiscal year hasn't ended yet, there is no Annual Financial Report to present, we will hold off on this report until the start of the next season.

5. Head Coach Report: Carol MacFayden

See 05-03-23_HeadCoachReportAGM.pdf

NOTED: BCAS wondering if we have any routines to feature at Jean Peters-specifically father/daughter routines? Carol asking if masters are interested? CBC radio (The Current, May 3rd, between 22:30 - 46:08) discussed the movie "Unsyncable". Streaming May 5th to 9th \$16.00, suggest a viewing party?

6. Presentation of 2023-2024 Fee Schedule and Fundraising Quotas: Jessica Nemlander

Program	Registration Fee	Monthly Fee	Fundraising Quota
AquaGo! Recreation	\$75.00	\$90.00	\$300.00
Limited Competitive	\$95.00	\$130.00	\$350.00
Masters (no Sunday Practice)	\$75.00	\$90.00	\$300.00
Masters (with Sunday Practice)	\$95.00	\$120.00	\$350.00
Competitive	\$185.00	\$170.00	\$500.00
Solo	--	\$50.00	\$75.00
Duet	--	\$30.00	\$75.00

Families with more than one swimmer in the club will have a fundraising quota of only ½ of the second swimmer with the smaller fundraising amount.

MOTION: to approve the 2023-2024 Fee Schedule as presented.

MOVED: Unanimous

7. Presentation of Program and Financial Policies: Jessica Nemlander

See InProgress2023_24ProgramPolicy.pdf and InProgressFinancialPolicy23_24.pdf

MOTION: to approve the 2023-2024 in-progress Program & Financial Policies as presented.

MOVED: Unanimous

ACTION: **Jessica** to increase the registration fees on the presented in-progress Financial Policy by \$25.00 each (noted correctly in #6 above) to cover professional photography costs (meet photos, club/team photos etc).

NOTED: Confirmed with Carol that the Star Testing Program noted under section 9. *Skill Testing:* can be removed. Section 13. *Withdrawals:* of the Financial Policy will be reworked this summer - It has been difficult to chase people for money. Originally the policy was in place to cover expenses that the club incurred ahead of time for the athletes, this can be updated to reflect an expected bill for withdrawal IF the club has incurred added expenses etc.

8. Draft Operating Budget

See 2023-24_ProposedOperatingBudget.pdf

MOTION: to approve the 2023-2024 Draft Operating Budget as presented.

MOVED: Unanimous

NOTED: Many of the numbers needed to properly complete the draft budget are unavailable at this time. Julie has prepared the draft based on numbers from last year. Any changes to the budget will be brought up and adjusted over the summer.

9. Election of Board of Directors

Position	Name
President	Mark Beuerman
Vice President	--
Co-Treasurers	Julie Bichel,
Secretary	--
Directors-at-Large	Jessica Nemlander Becky Baldwin Erin Bailey

MOTION: to accept the Board of Directors as presented at the AGM

MOVED: Unanimous

ACTION: Jessica to prepare an email to the current club requesting volunteers for a second Co-Treasurer, the Secretary and more Directors-at-Large.

Other Volunteer Positions

Fundraiser Co-ordinator: Erin Bailey

Meet Registrar: Carol MacFayden

10. Changing of Signing Authority

MOTION: to change signing authority for the Ravensong Waterdancers Synchro Club to the following people: **Julie Bichel, Becky Baldwin, and Mark Beerman.**

Christine Schram will be removed from signing authority.

MOVED: Unanimous

This motion means that the signing list for Account #100022294365 called General will be **Julie Bichel, Becky Baldwin, and Mark Beerman,** and the signing list for Account #100022294373 called Gaming will be **Julie Bichel, Becky Baldwin, and Mark Beerman.**

The minutes will be signed and taken to the bank to initiate the paperwork necessary to change signing authority on these accounts.

Name: _____

Name: _____

Date: _____

Date: _____

11. Set Date for next meeting: Tentatively Aug 16, 2023

ADDITIONAL NOTES:

- Purchasing a club “gopro” might be worth the expense in order to capture underwater videos for team feedback and education. Or possibly a club iPad/tablet that could be waterproofed for underwater filming (currently Lisa is using her own personal iPad for filming).

- We need to get the RAC speaker fixed. It was noted that Sydney has a sound tech friend who might be able to help.
- Volunteer credits start this summer. This is a pilot year for this new fundraising/volunteer policy to see how it is received and if it generates improved club participation.
- Tentative Program Scheduling: Competitive will be coached by Lisa in the same time slot as previous year. Some of the AquaGo! Group will be moving up to Limited Comp 5-6:30 with Tabi. Carol will coach AquaGo! 5:30-6:30, and Carol & Tabi will be available to Coach AquaGo! 6:30-7:30 if there is enough enrollment. Lisa will coach Masters in same time slot as previous year.
- Suggestion to ask BCAS if recorded meeting minutes is acceptable or not - decided no, because we must have records to read over at meetings
- Suggested to plan a “start of season” meet & greet, or parent info night, possibly rent the pool for an hour? Or host a movie night (suggested “Mermaidia”). Or an end of summer, mid August/Sept pool party? Invite the public? Time it with the RDN rec guide?
- Possibly need to provide additional info to parents about the grocery card fundraiser as they were not used effectively this year. Great way to boost fundraising if taken advantage of.
- Note Society Act due mid October (need to have final names of board members before then)
- Pool reopens mid September-ish
- Year End BCAS meeting date is June 16th
- Carol will reach out to pools regarding scheduling for the next season
- Erin wondering about reaching out to the PQB News to see if the sports writer could cover the Jean Peters meet. We could also provide info about the qualifiers in Richmond and send pictures.
- Mark suggested getting a spot on the PQB Pod Cast page this summer to help promote as well
- A suggestion to apply for the RDN grant in September was made to put on a fun meet during the season; we could invite the Nanaimo Diamonds, and the Victoria club.
- Another suggestion for a fun event, at no cost, would be to have a ‘Parents Learn Synchro’ event and have the parents joining their athletes in the pool to learn what they do

Meeting Adjourned: 8:41pm