

Ravensong Waterdancers

Box 498, Qualicum Beach, BC V9K 1T1

Monthly Meeting Minutes

Monday Sept 23, 2024

on line



Present: Mark, Becky, Jessica, Tabi, Debbie, Jenny, Krystal, Julie, Erin, Lisa, Carol

Regrets:

CALL TO ORDER: 7:02

Review and discuss Sept 23, 2024 AGENDA:

NOTE: accepted

Review and accept Aug 21, 2024 MINUTES as circulated:

NOTE: accepted

FINANCIAL REPORT: Julie

NOTE: No report yet. We did get a grant this year, but it has been reduced by 25%. Julie will reach out to find out why we didn't get as much. Hopefully the grant will be back up to \$8000 for next season. Mark asked if there are other grants? Jessica has reached out to Lions Club (\$500), RDN has a grant, but it is for "new programming". We can check "ViaSport", Mark to check the website to see if there are any grants we could apply for. Mark to search for \$500 grant connected to a charity, search emails. Julie is asking about the registration fee we paid to RAMP, we paid the CAS amount - will need to revisit to find out what the registration costs are. Won't know until BCAS sends an invoice. Let it ride for this year, will figure it out for next. Krystal says registration is going well, we don't have an expense area for supplies yet. Krystal & Mark to discuss if there is some way to log that info via a form. We need a reminder email to the policies/website etc so members know that there are lots of cost savings options if they take advantage of them. Wondering if there is a way to be notified once a payment has been added to the RAMP program.

HEAD COACH REPORT: Carol

See [2024-09-23_HeadCoachReport.pdf](#)

PRESIDENT'S REPORT: Mark

See [2024-09-23_PresidentsNotes.pdf](#)

NOTE: Ramping up marketing, FB ads, good hits on waitlist, see how many show up. Got it in PQB newspaper, and reached out to some other local papers. Hopefully we have a good turn out. New ramp, learning curve, adding packages, registration emails etc, will add the RAMP link on the website.

FUNDRAISING REPORT: Erin

NOTE: Not much to report, Jenny will help out a bit, will do the posting to FB. Mitchel's soup should be set up to start pretty soon, check club emails. Any additional fundraising ideas, raffle? Do we need anything special? Jessica googled "BC Raffle" and was able to find out all the info needed in order to do one. Seemed pretty reasonable, there was a cost per raffle and some rules and protocols to follow, but fairly straightforward. Likely to be paperwork requirements, on grant report, money would have to go into the gaming account and would have to be closely managed and accounted for. What kind of raffle? Jenny thought of a gift basket of local vendors ect? Ask corporate sponsors to donate? Or a 50/50? We can look at those options. Collecting donations locally, will need a donation letter. The letter should contain the following; mailing address, logo, what is the collection, what is the outcome, how will we use the donation... **ACTION:** Mark will share the letterhead document with Erin to create a template to re-use.

OLD/NEW BUSINESS:

- a. Marketing - Craig Street turned out well. Print marketing from BCAS, Mark and the kids have been putting up posters around town.
- b. Coaching masters - Tabi is coaching Masters until January. Carol will then take over. Tabi will fill in when needed and available, but won't be there to help during normal practice if Lisa is there.
- c. SITl. Short term reg. \$3 CAS \$2 BCAS, have hard copy for registrants, sign the waiver. They don't need to sign the forms unless they join up. Mark to be in the lobby, collect names, get waivers, Carol will register those that fill out the waiver. Less forms for the short term registrant. On RAMP there is a camp and clinics registration. A package needs to be added "event" for short term registrants. Maybe we have a QR code that parents could register right then and there? Can we make the package charge \$0? Needs to be recorded for BCAS. We need to be clear. **ACTION:** Carol to forward the email to Mark regarding the SITl

reg/insurance. Short term recreational. Or Mark can use laptop, or we can use the club ipads. We need to create the package first and test it. Krystal is starting the package, Mark will help test it. For the SITI Jessica, Tabi, and Debbie will all manage a station. Carol will float back and forth. There will be a demo at the beginning. Can we print a form for "how to register" to be passed out at the end of the SITI? Lisa needs the sound system from Mark. The tote got broken in transport, **ACTION:** need to get it fixed. Lisa needs it tomorrow to prep for Thursday. Lisa and Mark to connect about the sound system.

- d. Julie has the mail key.
- e. Carol filling out the calendar

SET DATE FOR NEXT MEETING: Oct 28th

MEETING ADJOURNED: 7:59